LAKE HAVASU CITY
DEVELOPMENT SERVICES DEPARTMENT ♦ BUILDING DIVISION
2330 McCulloch Boulevard North, Lake Havasu City, AZ 86403
928.453.4148 ♦ buildingpermits@lhcaz.gov

Internal Use
☐ Water
☐ Engineering
☐ Fire - Routed:

Permit Revision or Deferred Submittal Application

Please use this form to request revision from the original approved plans or a pre-approved deferred submittal.

Please select: Revision to Issued Permit ☐ Deferred Submittal ☐ Other: _____ ☐

Permit # _____

PROPERTY INFORMATION			
Address	Tract	Block	Lot(s)
Name of Owner or Tenant:	Phone		

CONTACT INFORMATION	
Contact Name	Phone
Mailing Address	Email

VALUATION: (Change in the value of the project due to the revision.) Please leave blank if this is a pre-approved deferred submittal.	$ _____

PROJECT DESCRIPTION: Describe how this revision differs from your original approved plans

Expiration of Plan Review: Applications may be canceled for inactivity if an applicant fails to respond to the department's written request for revisions, corrections, actions, or additional information within 180 days of the date of the request.

If this application is filed on behalf of the property owner, I understand that the application and all accompanying plans and documents may be revoked or transferred at any time by the property owner.

The undersigned verifies they are authorized to file this application and that the information is accurate and true to the best of their knowledge.

Signature _____ Date _____

FOR OFFICIAL USE ONLY

Comments:

_____ : _____ sq ft @ $ _____ = _____
_____ : _____ sq ft @ $ _____ = _____
_____ : _____ sq ft @ $ _____ = _____
_____ : _____ sq ft @ $ _____ = _____
Plan Ck Hourly Charge : _____ hour @ $ _____ = _____

Total Valuation: $ _____

Plan Check Fee $ _____
Building Fee $ _____
Retainer Fee $ _____
Total Permit Fee $ _____

PE _____

Notice: Arizona Revised Statutes § 9-495 requires in any written communication between the City and a person, the City provide the name, telephone number, and email address of an employee to provide information if the communication: 1) Demands payment of a tax, fee, penalty, fine or assessment; 2) Denies an application for a permit or license that is issued by the City; or 3) Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the City. The employee shall reply within five (5) business days after City's receipt of a communication if authorized and able.